



CITY OF LONG BEACH CLASSIFICATION SPECIFICATION

TITLE: PUBLIC HEALTH PROFESSIONAL I - III

DEFINITION: Under direction, supervises, coordinates or directs a specialized public health or human services program.

DISTINGUISHING CHARACTERISTICS:

Grade Level I - Supervises a specialized public health or human services program.

Grade Level II - Coordinates a specialized public health or human services program.

Grade Level III - Directs a specialized public health or human services program.
Grade Level III requires licensing as a mental health professional.

EXAMPLES OF DUTIES:

- Provides professional services for specialized public health or human services programs;
- Monitors and maintains program compliance and service delivery;
- Maintains compliance with applicable laws and regulations;
- Supervises, trains and monitors program staff;
- Develops, implements and evaluates various aspects of the program;
- May provide individual counseling and guidance to program participants;
- May act as a liaison, and represent the City to various agencies, committees, and community groups;
- May coordinate program activities with public, private, and community-based agencies;
- May analyze data and compile reports;
- May complete and submit grant proposals and required progress reports;
- May coordinate the recruitment, training and placement of program interns;
- May obtain and monitor contracts with community providers; and
- Performs other related duties as assigned.

MINIMUM REQUIREMENTS:

Graduation from an accredited four-year college or university with a Bachelor's Degree in a related field and one year of professional service related to a specialized program area which may include, but is not limited to: Center for Families and Youth, Family Preservation Clinical Services, Employee Assistance Program, Homeless Services Program, Youth Health Education Program, Tobacco Education Program, Tobacco Evaluation Program, AIDS Surveillance Program, Immunization Action Plan, Black Infant Health Program, Alcohol/Drug Rehabilitation Program, Community Challenge Program, Safe and Healthy Families Program, Drinking Driver Program, Child Care

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Program. Specific qualifying experience for each specialty area will be contained in the job bulletin.

Experience may be substituted for education on a year-for-year basis.

A valid California motor vehicle operator license.

HISTORY:

Established: 04/01/2000

Approval/Adoption Dates: 07/05/2000